



## Office of the Registrar Update of Name and Address

All requests for name changes must be accompanied by a copy of legal documentation such as a copy of marriage certification or court document attesting to requested change. (Otherwise, a copy of your driver's license AND social security card reflecting the name change can be accepted.)

Name as it currently appears:

\_\_\_\_\_

First Middle Last

Student I.D. Number:

\_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

DOB:

\_\_\_\_\_

**Requested Name Change: (Please Print)**

Copy of legal documentation must be attached.

First Name:

\_\_\_\_\_

Middle Name:

\_\_\_\_\_

Last Name:

\_\_\_\_\_

**Requested Address Change: (Please Print)**

**Former Address:**

Former Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

\_\_\_\_\_

Address

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip

**New Address:**

Current Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

\_\_\_\_\_

Address

\_\_\_\_\_

City

\_\_\_\_\_

State

\_\_\_\_\_

Zip

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Active Email Address:** \_\_\_\_\_

Office of the Registrar \* 579 College Way \* Urbana Ohio \* 43078  
Phone: 937-772-9335 \* Fax: 937-772-9385